

# MEMORANDUM

9

## Recreation Services

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**To:** Parks, Recreation & Cultural Resources Commission  
**Through:** Bonnie Greiner, Recreation Services Manager  
**From:** Kerrilyn Ely, Recreation Services Supervisor  
**Subject:** Youth Sports Grant Fund Requests  
**Date:** November 3, 2003

### Background:

On June 17, 2003 the Milpitas City Council approved and appropriated \$10,000.00 for the Youth Sports Assistance Fund for the 2003-2004-budget year. Included in the Commission packet for review and consideration are two (2) Youth Sports Assistance applications:

The first Individual Youth Sports Assistance Fund Application was received **from Michael DeJesus, requesting \$ 500.00** to offset cost of competing in the Las Vegas Baseball Academy in Las Vegas, Nevada on October 31- November 2, 2003.

This application falls within the guidelines, under the section, "Eligibility for Individuals", page 1, item #6 states; "As an event occurring where additional funding is required for a special event where participants are advancing beyond the normal spectrum of league play, hence causing additional expenses."

A second Individual Youth Sports Assistance Fund Application was received **from Sara Sayasane, requesting \$ 2,800.00\*** to offset cost of competing in the World Championships for In-Line Speed skate in Venezuela from November 1-10, 2003.

\*This individual application request exceeds the application maximum funding limit of \$500.00. Staff contacted the applicant on October 22, 2003 and reviewed the application and the staff recommendation of the maximum funding of \$500.00. All other aspects of this individual application fall within the guidelines, under the section, "Eligibility for Individuals", page 1, item #6 states; "As an event occurring where additional funding is required for a special event where participants are advancing beyond the normal spectrum of league play, hence causing additional expenses."

There is currently a balance of \$3,050.00 in the 2003-2004 Youth Sports Assistance Fund.

**Recommendation:**

Staff is recommending awarding two (2) applicants their requested amount of \$500.00 therefore leaving a balance of **\$2,050.00** for the remainder of the fiscal year to be used for future Youth Sports Assistance Funds Requests.

Please advise should you require any further information.

City of Milpitas  
Application for Sports Assistance Fund  
Individual Request

PART I Individual Information

Name Michael DeJesus  
Address 626 Clyde Ct  
Telephone (day) 1-408-935-9520 (evening) \_\_\_\_\_  
Age 16 School attends Milpitas High School

PART II Event/Program Information

Amount you are requesting \$ 500.00  
Sport you are participating in: Baseball  
Name of contest/event/competition: Las Vegas Baseball Academy  
Date: 10-31-03 to 11-2-03  
Location: Las Vegas

How long have you been participating in this event as an amateur athlete? 1 1/2 yrs.

What additional sponsorship funds are you receiving for this event? None

Indicate source of those funds: N/A

Summary of how/where City funds would be used: Airline, Hotel, Food and Transportation

Who will be the other participants in this event? Red Devils  
And where is their home base? Milpitas

How does this event fit into this sport's overall competitive picture county-wide or state-wide?  
Teaches baseball fundamentals and sportsmanship.

Who is the sanctioning/governing body of this event/contest/competition? Las Vegas  
baseball academy  
Address: Las Vegas Nevada  
Event Director: Mike Martin  
Phone #: 702-232-1330

Revenue: (Sources of funds and breakdown, admissions, concessions, other grants, donations, user fees, etc.) Be specific.

	<u>Amount</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL	\$ _____

Assurances

THE APPLICANT HEREBY PROPOSES to provide the event/program in accordance with the Youth Sports Assistance Fund Policy of the City of Milpitas as stated in this application. If this application is approved for funding assistance, it is agreed that relevant Federal, State, and Local regulations, and other assurances as required by the City of Milpitas will be adhered to. Furthermore, as applicant or parent/guardian of applicant, the applicant is fully capable of fulfilling its obligation under this proposal as stated herein.

This application and the information contained herein are true and correct and complete, to the best of my knowledge.

DATE 10-3-, 1903

Michael DeJesus  
(Applicant)

Parent/Guardian: Mark DeJesus  
(If under 18 yrs.)

Relationship to Applicant: Father.

**CITY OF MILPITAS**  
**Youth Sports Grant Applicant**  
**Travel Information Sheet**

Name of Individual: Michael DeJesus  
Address: 626 Clyde Court  
Telephone (day): 935-9520 (evening): 935-9520

Budget summary of travel expenses:  
*Be specific by indicating length of stay, main transportation carrier (i.e. American Airlines, Avis, etc.)*

Travel Destination: Las Vegas  
Tournament/Competition Dates: 10/31/03 to 11/2/03

**Transportation:**

Airline: <u>Southwest Airlines (R/T)</u>	\$ <u>191.00</u>
Car (rental and/or own): _____	\$ _____
Bus: _____	\$ _____
Train: _____	\$ _____
Other: _____	\$ _____

**Registration/Tournament /Entry Fee:**

Administration Cost: _____	\$ _____
_____	

**Food:**

Number of Days: <u>3 days</u>	\$ <u>140.00</u>
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**Lodging:**

Hotel: <u>Circus Circus - Las Vegas</u>	\$ <u>200.00</u>
Motel: _____	\$ _____
Other: _____	\$ _____

**Additional Expenses:**

_____	\$ _____
_____	\$ _____
_____	\$ _____

<b>Total Travel Expenses:</b>	\$ <u>531.00</u>
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City of Milpitas  
Application for Sports Assistance Fund  
Individual Request

PART I Individual Information

Name Sara Sayasane  
Address 1578 Ellis Ave. Milpitas, CA 95035  
Telephone (day) (408) 489-2367 (evening) (408) 489-2367  
Age 17 School attends Independent studies

PART II Event/Program Information

Amount you are requesting \$ 2,800.00

Sport you are participating in: Inline speedskate

Name of contest/event/competition: world championships

Date: \* nov. 1-10, 2003

Location: barquismeta, venezuela

How long have you been participating in this event as an amateur athlete? this will be my 14<sup>th</sup> year.

What additional sponsorship funds are you receiving for this event? \$200.

Indicate source of those funds: Team SAFE (Security alarm financing enterprises)

Summary of how/where City funds would be used: transportation, food, lodging, entry fee, medical coverage.

Who will be the other participants in this event? skaters from more than 95 countries  
And where is their home base? various countries around the world

How does this event fit into this sport's overall competitive picture county-wide or state-wide?  
will be representing the United States in an international competition

Who is the sanctioning/governing body of this event/contest/competition? FIRS (Federation of International Roller Skating), USOC (United States Olympic Committee)

Address: Rambla Catalunya, 121, 2-3 08008 Barcelona, Spain

Event Director:

Phone #: info@rollersports.org

\* will be departing the United States Oct. 25, 2003,  
for additional training and acclimation.

Revenue: (Sources of funds and breakdown, admissions, concessions, other grants, donations, user fees, etc.) Be specific.

	Amount
Team SAFE	\$ 200.00
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL	\$ 200.00

## Assurances

THE APPLICANT HEREBY PROPOSES to participate in the event/contest in accordance with the Youth Sports Assistance Fund Policy of the City of Milpitas as stated in this application. If this application is approved for funding assistance, it is agreed that relevant Federal, State, and Local regulations, and other assurances as required by the City of Milpitas will be adhered to. Furthermore, as applicant or parent/guardian of applicant, the applicant is fully capable of fulfilling his/her obligation under this proposal as stated herein.

This application and the information contained herein are true and correct and complete, to the best of my knowledge.

DATE 10/14/2003, 19

Parent/Guardian:  
(If under 18 yrs)

Relationship to Applicant:

father

**CITY OF MILPITAS**  
**Youth Sports Grant Applicant**  
**Travel Information Sheet**

Name of Individual: Sara Sayasane  
Address: 1578 Ellis Ave. Milpitas, CA 95035  
Telephone (day): (408) 489-2367 (evening): (408) 489-2367

Budget summary of travel expenses:  
*Be specific by indicating length of stay, main transportation carrier (i.e. American Airlines, Avis, etc.)*

Travel Destination: Barquisimeto, Venezuela  
Tournament/Competition Dates: \* Nov. 1-10, 2003

**Transportation:**

Airline: <u>Continental / aeropostal</u>	\$ <u>1215.00</u>
Car (rental and/or own): _____	\$ _____
Bus: _____	\$ _____
Train: _____	\$ _____
Other: _____	\$ _____

**Registration/Tournament /Entry Fee:**

Administration Cost: <u>entry fee / registration</u>	\$ <u>800.00</u>
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**Food:**

Number of Days: <u>17 days (\$20 a day)</u>	\$ <u>135.00</u>
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**Lodging:**

Hotel: <u>bolivian center</u>	\$ <u>500.00</u>
Motel: _____	\$ _____
Other: _____	\$ _____

**Additional Expenses:**

<u>medical coverage (sending a team doctor)</u>	\$ <u>750.00</u>
<u>uniforms</u>	\$ <u>200.00</u>
_____	\$ _____

Total Travel Expenses: \$ 3,000.00

HS/21291/V

\* departing United States Oct. 25, 2003 for  
additional training and acclimation



# **SARA SAYASANE**

1578 Ellis Ave. Milpitas, Ca. 95035

## **OBJECTIVE**

My objective since I began skating at age 4 has been to become a World Champion inline speed skater. I have trained and conditioned up to five days a week for most of my skating career in order to achieve my goal. At age 17 I am now a member of the Junior World Team, and am ready to compete this November in Barquismeto, Venezuela. I will face competitors from more than 120 countries around the world, and I look forward with determination to the challenges ahead.

## **ACHIEVEMENTS**

<b>JR. WORLD TEAM MEMBER</b>	<b>2003</b>
INDOOR NATIONAL JUNIOR LADIES <b>GOLD</b> MEDALIST	2003
INDOOR REGIONAL JUNIOR LADIES <b>GOLD</b> MEDALIST	2003
OUTDOOR NATIONAL 15,000 METER TRACK ELIMINATION RACE <b>GOLD</b> MEDALIST	2003
OUTDOOR NATIONAL 1,000 METER TRACK RACE <b>SILVER</b> MEDALIST	2003
OUTDOOR NATIONAL 500 METER TRACK SPRINT <b>BRONZE</b> MEDALIST	2003
INDOOR NATIONAL SOPHOMORE LADIES <b>GOLD</b> MEDALIST	2002
INDOOR REGIONAL SOPHOMORE LADIES <b>GOLD</b> MEDALIST	2002
INDOOR NATIONAL SOPHOMORE 2-LADY RELAY <b>GOLD</b> MEDALIST	2002
INDOOR REGIONAL SOPHOMORE 2-LADY RELAY <b>GOLD</b> MEDALIST	2002
OUTDOOR NATIONAL 300 METER TIME TRIAL <b>SILVER</b> MEDALIST	2002
INDOOR NATIONAL SOPHOMORE 2-LADY RELAY <b>BRONZE</b> MEDALIST	2001
INDOOR REGIONAL SOPHOMORE 2-LADY RELAY <b>GOLD</b> MEDALIST	2001
INDOOR NATIONAL FRESHMEN GIRLS <b>GOLD</b> MEDALIST	2000
INDOOR REGIONAL FRESHMEN GIRLS <b>GOLD</b> MEDALIST	2000
INDOOR NATIONAL FRESHMEN GIRLS <b>SILVER</b> MEDALIST	1999
INDOOR REGIONAL FRESHMEN GIRLS <b>GOLD</b> MEDALIST	1999
INDOOR NATIONAL ELEMENTARY GIRLS <b>GOLD</b> MEDALIST	1998
INDOOR REGIONAL ELEMENTARY GIRLS <b>GOLD</b> MEDALIST	1998
INDOOR NATIONAL ELEMENTARY GIRLS <b>BRONZE</b> MEDALIST	1997
INDOOR REGIONAL ELEMENTARY GIRLS <b>GOLD</b> MEDALIST	1997
INDOOR NATIONAL JUVENILE GIRLS <b>GOLD</b> MEDALIST	1996
INDOOR REGIONAL JUVENILE GIRLS <b>GOLD</b> MEDALIST	1996
INDOOR NATIONAL JUVENILE GIRLS <b>SILVER</b> MEDALIST	1995
INDOOR REGIONAL JUVENILE GIRLS <b>BRONZE</b> MEDALIST	1995
INDOOR NATIONAL PRIMARY GIRLS <b>SILVER</b> MEDALIST	1994
INDOOR REGIONAL PRIMARY GIRLS <b>GOLD</b> MEDALIST	1994
INDOOR NATIONAL JO A GIRLS <b>BRONZE</b> MEDALIST	1993
INDOOR REGIONAL JO A GIRLS <b>GOLD</b> MEDALIST	1993

## **CAREER HIGHLIGHTS**

### **NATIONAL RECORDS SET:**

**2002:** 500 M, 1000 M, 2000 M RELAY

**2001:** 500 M, 1000 M, 1500 M

**2000:** 300 M, 500 M, 1000 M

**1998:** 300 M, 500 M, 700 M

**1996:** 500 M

**1994:** 200 M

## **CITY OF MILPITAS**

### **INDIVIDUAL YOUTH SPORTS ASSISTANCE FUND**

#### **PURPOSE:**

The purpose of this fund is to allow individuals representing Milpitas in a sporting event to submit a request for funding assistance from the City. A youth is defined as an individual 18 years and younger. The City of Milpitas believes that the enjoyment of sports by youth in Milpitas is important to the well-being of its youth and to the overall enrichment of the community, and that an excellent way to assist the individuals, as well as build a positive relationship with them is through this fund.

#### **GRANT PROCESS:**

##### **Eligibility for individuals:**

1. Individual youth requesting funds must be participating in an event, contest or competition which is sanctioned by a recognized organization in that specific sports area. A youth is defined as an individual who is 18 years or younger.
2. The event, contest or competition must draw individuals from more than one agency (county, city, or state-wide).
3. Individuals requesting funds must be residents of Milpitas.
4. Individuals requesting funds must be able to show that they have requested funds or are receiving matching funds from a parent organization or from the organizations with which they routinely participate.
5. Individuals requesting funds must be amateur athletes. An amateur athlete is defined as an individual who does not receive financial compensation or prize money for their participation in any athletic event.
6. For an event occurring where additional funding is required for a special tournament or event where an individual is advancing beyond the normal spectrum or league play, hence causing additional expenses.

##### **Individuals must:**

1. Be willing to certify and document financial figures; be willing to work with City staff on application and program review.
2. Individuals provided grant funds by the City of Milpitas must be willing to expend all monies for approved purposes. If applicant is unable to use funds for approved purposes funds or the remaining portion of funds must be returned to the City of Milpitas.

3. Return to Parks, Recreation and Cultural Resources Commission with a brief status report after competition, regarding achievement/goal accomplished and/or performance at the event.
4. Be willing to acknowledge the support of the City of Milpitas where appropriate and include on all printed information relating to grant funded programs or activities, the following:

"This program has been made possible, in part, through a grant from the City of Milpitas."
5. Provide proof of purchase receipts, invoice statements etc. related to the expenditure of grant funds upon completion of program, project or activity.

**FISCAL LIMITS:**

1. The maximum amount for any Youth Sports Fund grants within a fiscal year will be \$500.00 for an individual.
2. Any application which exceeds this annual limit amount must show justification of *extraordinary need and be highly meritorious in order to be considered by the City Council.*
3. The Parks, Recreation, and Cultural Resources Commission may recommend any *amount deemed appropriate, which may be less than the sum requested.*
4. No financial assistance may be provided if proposals are either not in conformance with this policy or with the application procedure or form.

**UNACCEPTABLE FUNDING CRITERIA:**

**Funding will not be given:**

1. For ongoing or existing expenses, i.e. coaching fee, rental fee.
2. To purchase planned replacement or operational equipment.
3. In lieu of a participation fee, league fees normally paid by all participants.

**APPLICATION PROCESS:**

1. Submit applications to the Milpitas Recreation Services Department, 457 E. Calaveras Blvd., Milpitas, CA 95035.
2. Applications must be filled out entirely and all supplemental information requested must be submitted with the application to be considered complete.
3. Applications received will be reviewed by staff and presented to the Parks, Recreation and Cultural Resources Commission generally within 45 days of receipt. Applicants will be notified as to the status of their application and as to the date and time of the Commission meeting.

4. Applicants must be present at the Commission meeting to discuss their application in order to be considered for funding. Commission meetings are the first Monday of every month.
5. The Commission will consider applications and recommend grant awards as applications are received or until all allocated funds for the fiscal year are expended.
6. Recommendations of the Commission will be forwarded to the City Council for final approval.
7. Upon approval, selected applicants will be invited to meet with staff to negotiate and enter into a contract with the City. Funding would be treated as a contract service.
8. Upon final approval from the Milpitas City Council, the Recreation Services Marketing Coordinator will provide assistance in recognizing City grant recipients' achievements through press releases and other marketing efforts.

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